

**City of Lubbock, TX**  
**Purchasing and Contract Management**  
**Consideration of Location of Bidder's Principal Place of Business Affidavit of Eligibility**

Pursuant to Texas Local Government Code §271.9051, in purchasing under this title any real property, personal property that is not affixed to real property, or services, if a municipality receives one or more competitive sealed bids from a bidder whose principal place of business is in the municipality and whose bid is within five percent of the lowest bid price received by the municipality from a bidder who is not a resident of the municipality, the municipality may enter into a contract for construction services in an amount of less than \$100,000 or a contract for other purchases in an amount of less than \$500,000 with:

- (1) the lowest bidder;
- (2) the bidder whose principal place of business is in the municipality if the governing body of the municipality determines, in writing, that the local bidder offers the municipality the best combination of contract price and additional economic development opportunities for the municipality created by the contract award, including the employment of residents of the municipality and increased tax revenues to the municipality.

This section does not prohibit a municipality from rejecting all bids.

This section does not apply to the purchase of telecommunications services or information services, as those terms are defined by 47 U.S.C. Section 153.

In order to receive consideration, bidders must submit this affidavit to:

Marta Alvarez, Director of Purchasing  
and Contract Management  
City of Lubbock  
1314 Avenue K, Floor 9  
Lubbock, TX 79401

*Complete all areas below. Incomplete affidavits may be rejected.*

Local Business Name: \_\_\_\_\_

Local Address (must be within the City limits): \_\_\_\_\_

Address of the company's principal place of business within the United States: \_\_\_\_\_

1. How many residents of the City of Lubbock are employed at the above business location? \_\_\_\_\_
2. Year your business was established in the City of Lubbock: \_\_\_\_\_
3. For transactions that require sales tax, provide the following Reseller information:

Reseller Permit Number: \_\_\_\_\_

Company Name and Address (as it appears on permit):

\_\_\_\_\_  
\_\_\_\_\_

4. Does your business have more than one office in the State of Texas? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If Yes, identify the office location considered as the point-of sale credit for sales tax purposes:

\_\_\_\_\_  
\_\_\_\_\_

5. Was the local business required to pay business and/or real property tax for the most recent tax year? \_\_ Yes  
\_\_\_\_\_ No

If Yes, did the local business pay any of this tax to the City of Lubbock? \_\_\_\_\_ Yes \_\_\_\_\_ No

Under penalty of perjury, the undersigned states that the foregoing statements are true and correct. It is further acknowledged that any person, firm, corporation or entity intentionally submitting false information to the City in an attempt to qualify for eligibility shall be prohibited from bidding on City of Lubbock products and services for a period of one (1) year.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_